

## Noblesville Schools Parent Involvement Guidelines

The School Board believes that the education of children is a joint responsibility, one it shares with the parents of the school community.

1. Noblesville Schools will take the following actions to involve parents in the joint development of the plan and process of school review and improvement:

- Title I programs, activities and procedures will be planned and operated with meaningful consultation of parents of participating children. Parent Advisory Council is the means by which parents contribute to the guidance of the Title I program.
- The district has an infrastructure, which continually assesses, plans and implement strategies that strengthen school improvement (parents on the school improvement committees) and home-school partnerships.
- The School Improvement Network and Parent University are two vehicles that contribute to building the partnership between home and school.

2. Noblesville Schools will provide the following necessary coordination, technical assistance and other support to assist Title I schools in planning and implementing effective parental involvement activities to improve student academic

achievement and school performance:

- Offer Parent University sessions to provide clarification on a variety of academic topics such as balanced literacy, content standards, leveled reading, as well as topics suggested by parents.
- Encourage parents to serve on committees for school improvement, textbook adoption, and other relevant decision making groups.
- Provide Title I parents with materials and information to support helping their children at home.
- Encourage volunteer programs in schools.
- Give parents and teachers access to e-mail addresses for communication when either deems it appropriate.
- Contribute to the development and update of parent resource centers in Title I schools for checking out materials to use at home with children or material for building parenting skills.
- Provide resources for parents to receive language appropriate written communication and translators for oral communication whenever possible.

3. Noblesville Schools will build the schools' capacity and parents' capacity for strong parental involvement in order to ensure effective involvement of parents, and the community to improve student academic achievement, through the following activities specifically described below:

A) Noblesville Schools will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding pertinent topics by undertaking actions such as

workshops, conferences, and providing materials to address the following:

State academic content standards;

- i. ISTEP+ understanding;
- ii. requirements of Title I;
- iii. how to monitor their child's progress; and
- iv. how to work with classroom teachers.

B) Noblesville Schools will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as

appropriate, to foster parental involvement by:

- i. training and informational sessions through Parent University;
- ii. Title I parent meetings;
- iii. parent resource centers in Title I schools; and
- iv. parent-teacher conferences to meet individual needs.

C) Noblesville Schools will, with the assistance of its schools and parents educate its teachers and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and

utility of contributions of parents, and in how to implement and coordinate parent programs and build its ties between parents and schools by:

- i. staff meetings;
- ii. new teacher orientation;
- iii. administrators' meetings;
- iv. C.L.A.S.S. professional development sessions; and
- v. Title I staff meetings.

D) Noblesville Schools will take the following actions to ensure that information related to the school and parent programs, meetings and other activities, is sent to parents of participating children in an understandable and uniform

format, including alternative formats upon request, and to the extent practicable, in a language the parents can understand:

- i. Title I program information on school websites will be written in English and Spanish, including but not limited to, guidelines, compacts and home-school newsletters.
- ii. Provide translators for parent-teacher conferences.

4. Noblesville Schools will coordinate and integrate parental involvement strategies with Head Start by:

- coordinating transition to kindergarten;
- providing assessment resources for special needs students; and
- communicating with and addressing the needs of Head Start parents through Parent University sessions.

5. Noblesville Schools will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of parent involvement guidelines in improving the quality of its Title I schools. The

evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, have limited English proficiency, have limited

literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies of more effective parental involvement, and to

revise, if necessary (and with the involvement of parents) its parental involvement guidelines.

- Title I Coordinator and Title I Parent Involvement Coordinator will conduct evaluation of the content and effectiveness of parent involvement guidelines.
- Evaluation of parent involvement guidelines will take place through the Parent Advisory Council, which will meet at least annually.
- Parents on the council will represent every Title I building and have a child participating in the program. The council will provide suggested changes to content and effectiveness for improving quality of Title I parent involvement strategies and activities.

6. Noblesville Schools will, with the assistance of its schools and parents, involve parents in the activities of the schools served under Title I by:

- requesting volunteers for tutoring;
- ensuring communications with parents (whether about guidelines and programs or about their own children) are frequent, clear and two-way;
- treating parents as collaborators in the educational process, with a strong complementary role to play in their children's learning and behavior.