

Dismissal From Services

<u>Person(s) Responsible</u>	<u>Step-by-Step</u>
Case Conference Committee	<ol style="list-style-type: none"> 1. During the current case conference: <ol style="list-style-type: none"> a. The CCC reviews existing student performance data. b. The CCC determines there is a need to reevaluate the student to reestablish eligibility. 2. Create a final IEP.
Multidisciplinary Team	<ol style="list-style-type: none"> 3. Complete Pre-Conference Planning and generate Notice of Reevaluation. 4. Provide Parents with the Notice of Reevaluation.
Parent	<ol style="list-style-type: none"> 5. Parent signs and returns Notice of Reevaluation
Multidisciplinary Team	<ol style="list-style-type: none"> 6. Multidisciplinary team completes necessary evaluation components. 7. Multidisciplinary team completes Educational Evaluation Report. 8. Schedule Case Conference with the Reevaluation Review Purpose.
Case Conference Committee	<ol style="list-style-type: none"> 9. Review Educational Evaluation Report and all relevant data to determine eligibility. 10. If the CCC determines the student's disability does not adversely affect his or her educational performance, the committee declares the student ineligible for Special Education and Related Services. 11. From the Eligibility Information page in IIEP, create a Final Notice of Ineligibility. 12. Supply the student's guardians with copies of the Educational Evaluation Report and the final Notice of Ineligibility. 13. This completes the process for dismissal from services.
IIEP Process Notes	<ol style="list-style-type: none"> 14. Creation of the Notice of Ineligibility completes the compliance requirements for the IEP. 15. IIEP records an ineligibility event for the student. 16. IIEP reports the student as General Education and retains all historical documents.